



HAWKEYE COMMUNITY COLLEGE BOARD OF TRUSTEES
May 23, 2023 6:00 PM Regular Meeting Minutes
Hawkeye Center Board Room
1501 E. Orange Road, Waterloo IA 50701

Call to Order

Chair Jay Nardini called the meeting to order on May 23, 2023 at 6:00 p.m. and led those present in the Pledge of Allegiance. Present: Mr. Louis Beck, Dr. Christine Hutcheson, Dr. Merritt Jones, Ms. JoDee Knox, Ms. Barbara McGregor, Mr. Jay Nardini, Ms. Bridget Saffold and Student Representatives Ms. Carlie Hoppe and Mr. Vincent Ali. Absent: Mr. Casey McLaughlin and Ms. Teresa Meyer.

Others present: Dr. Todd Holcomb, President; Ms. Lynn LaGrone, Provost and Vice President of Academic Affairs; Mr. Daniel Gillen, Vice President, Administration and Finance; Ms. Nina Grant, Vice President of Student Affairs and Institutional Diversity; Mr. Aaron Sauerbrei, Vice President of Strategic Partnerships and Workforce Education; Ms. Susan Hauber, Executive Director of Human Resource Services; and Ms. Mary Pat Moore, Executive Director of Public Relations and Marketing.

Adoption of Agenda

Moved by Dr. Jones seconded by Ms. Knox to approve the agenda as reviewed:

- I. Call to Order and Pledge of Allegiance
- II. Adoption of Agenda
- III. Comments by the Public on Items on This Agenda
- IV. Declaration of Conflict of Interest
- V. Consent Agenda
- VI. Assess the monitoring report for policy EL-5 Financial Condition and Activities Items #1-5 to determine if it demonstrates compliance with a reasonable interpretation of the policy.
- VII. Approve the Certified Budget Amendment for Fiscal Year 2023 to reflect the potential increase in expenditures for the current year which will not change the property tax rate or levy.
- VIII. Approve the amendment to the Redistricting Maps to reflect new district numbers to better align with election terms.
- IX. Approve the April 14-May 11, 2023 audited and verified payments made for reasonable and necessary expenses of Hawkeye Community College and make them a part of the official minutes.
- X. Approve going into closed session for the purpose of evaluating the professional competency of an employee in order to prevent needless and irreparable injury to the employee's reputation and the employee has requested the closed session as permitted by Section 21.5.1(i) of the Code of Iowa.
- XI. Adjournment

Motion carried unanimously.

Comments by the Public on Items on This Agenda

There were no comments by the public on items on this agenda.

Declaration of Conflict of Interest

There were no conflicts of interest reported by board members on items on this agenda.

Consent Agenda

Moved by Mr. Beck seconded by Dr. Jones to approve the following consent agenda items:

- April 25, 2023 regular board meeting minutes.
- April 17, 2023 Joint Boards meeting.

Motion carried unanimously.

President's Comments

15th Annual Foster Care Graduation Celebration

Dr. Holcomb said an open house for foster care graduates will be held Thursday, June 1 from 4:00-5:30pm at the Van G. Miller Adult Learning Center. Eight seniors will be honored.

High School Completion Ceremony

This year's High School Completion Ceremony will take place Thursday, June 22 at 7:00pm at the Van G. Miller Adult Learning Center.

2023-24 Last Dollar Scholarship Summary

Dr. Holcomb explained that because it will have an impact on Hawkeye's enrollment, he wanted to provide the following information to the Board regarding the Last Dollar Scholarship program:

- *The morning of Thursday, April 27th*, Emily Shields made college presidents aware of a potential issue with funding the Last Dollar Scholarship program for 2023-24. The rumor was that only students who had filed their 2023-24 FAFSA by Monday, May 1, 2023 would be considered.
"...College Aid has not communicated with us about it and are saying they cannot communicate about it until the appropriation is final. The issue is that if the legislature funds it at status quo (which is the plan) the deadline for this year will be May 1..."
- *By the morning of Friday, April 28th*, Hawkeye had made every attempt to communicate this information to all potential affected students:
 - Emails and texts were sent to all (returning and new) potential eligible LDS students that did not have a 2023-24 FAFSA on file. This courtesy unofficial information was made in an effort to encourage them to not wait any longer to file.

“Funding for the Last-Dollar Scholarship is set annually by the Iowa Legislature. Based on its current status, you must complete the Free Application for Federal Student Aid (FAFSA) by May 1, 2023, for full consideration. This is earlier than previously published deadlines. The deadline may be extended after the final legislative budget is approved, but that is not guaranteed.”

- The [college LDS webpage](#) was updated
 - An announcement was added in Canvas.
 - Hawkeye Alert calls were sent.
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- *By the end of Friday, April 28th*, Emily Shields let college presidents know that the Governor’s Office was unaware of this situation, that possible options were being contemplated as a May 1 FAFSA deadline was not going to be reasonable.
 - *As of May 5th*, Hawkeye had already sent estimated LDS awards on financial aid offer letters to 533 *potential eligible students* based on current LDS awarding parameters (pending new official parameters).
 - Out of the 533 potential eligible students, 158 have an Expect Family Contribution (EFC) greater than \$20,000 (65 are returning students & 93 are new students):
 - 65 *returning* students have current estimated awards totaling \$351,916.
 - 93 *new* students have current estimated awards totaling \$503,506
 - On May 10th, Emily Shields shared that: *“Language in the education budget bill limits this year’s Last Dollar Scholarship appropriation to students with an expected family contribution of \$20,000 or less. The program is at status quo funding of \$23 million. Our understanding is that this will mean a deadline of July 1 (instead of August 1) for this year.”*
 - On May 18th, Todd Brown and Tristan Lynn from ICSAC attended the monthly Financial Aid Community College Directors meeting and confirmed that the Governor had not signed the bill and that she has 30 days to do so.
 - They explained that the Governor has “Line Item Veto” on the bill. If she does it for the "line item" of the EFC cutoff of \$20,000, then all students would be eligible but because the budget is remaining as is, ICSAC would have to then use an earlier FAFSA filing date and most likely May 1.
 - They will be providing a letter to all colleges to send to any student that each would like after the Governor signs the bill (along with the approved awarding parameters).
 - They did not recommend colleges to send out communications to students prior to getting their letter and the Governor signing the bill, but of course that is up to each school.

- Mark Wiederspan, Executive Director of Iowa College Aid, and Todd Brown, Financial Aid Program Administrator, met with Iowa's Community College President's via Zoom on Friday, May 19, 2023. They acknowledged there was a lack of communication from them to the Community College President's. They stated that they had reached out to the Iowa legislature regarding the needed funds for Iowa College Aid to administer the Last Dollar Scholarship Program around the current parameters. They stated that originally they had requested a \$2 million dollar increase but with the current parameters \$12 million was needed to bring the total LDS funds to \$35 million.

Board Education

Mr. Lucas Plouff, Community Education Manager

Mr. Plouff presented information regarding the Business and Community Education Catalog. There are two seasons or batches mailed each year. Per season, 75,215 catalogs are mailed to households in all ten of Hawkeye's service counties. There is an average of 4,598 open enrollment registrations per season for FY2023. Types of courses offered include health, transportation, trade and industry, business and professional development, life and leisure, and computers and technology.

Student Representative Reports – Mr. Vincent Ali and Ms. Carlie Hoppe

Mr. Ali reported that he participated in Hawkeye's commencement ceremony and graduated with honors. He will be transferring to the University of Northern Iowa.

The following statistics were shared regarding Inclusion and Success Services (ISS) this semester:

- 146 Students actively engaged with ISS (visited and/or worked with ISS staff)
- 35 Students used ISS academic support and tutoring
- 71% of students who used ISS tutoring were successful in their classes
- Approximately 40 additional students were unofficially served
- 55 of the students served graduated

Mr. Ali also shared a maps of the United States comparing December 2022 and May 2023 and the level of anti-trans legislative risk by state. Overall, there were more states categorized as worst and a do not travel category has been added to the May 2023 map. Mr. Ali stressed that a lot has changed in a short amount of time, however, he has always felt welcome at Hawkeye Community College.

Ms. Hoppe shared that she has now graduated as well and participated in the Nurse Pinning Ceremony which took place on May 9. Her future plans include preparing for her license exam and eventually working in labor and delivery.

Recognition of Mr. Vincent Ali and Ms Carlie Hoppe

Ms. McGregor recognized Mr. Ali and Ms. Hoppe for their service to the Board of Trustees by presenting each of them with a certificate of appreciation.

Ownership Linkage

None.

Ends Items for Decision

None.

Governance Process – Items for Decision

Governance Process Item 1 – Governing Style

The board reviewed its Governing Style (GP-1) April 25, 2023 board self-evaluation summary and found it to be satisfactory.

Executive Limitations Items for Decision

None.

Board-President Delegation Items for Decision

None.

Monitoring President Performance – Ends & Executive Limitations

Moved by Dr. Jones seconded by Mr. Beck that the board has assessed the Executive Limitations EL-5 Financial Condition and Activities Items #1-5 monitoring report and determined it demonstrates compliance with a reasonable interpretation of the policy. Motion carried unanimously.

Required Approvals

Board Chair Nardini opened a public hearing for the Certified Budget Amendment for Fiscal Year 2023 at 6:02 p.m. Moved by Mr. Nardini seconded by Ms. McGregor to close the hearing after no public oral or written comments were received. Motion carried unanimously.

Moved by Mr. Nardini seconded by Ms. Saffold to approve the Certified Budget Amendment for Fiscal Year 2023 to reflect the potential increase in expenditures for the current year which will not change the property tax rate or levy. A roll call vote was taken. Ayes: Mr. Beck, Dr. Jones, Ms. Knox, Ms. McGregor, Mr. Nardini, Ms. Saffold, and Dr. Hutcheson. Nays: None. Motion carried unanimously.

Moved by Mr. Nardini seconded by Ms. Saffold to approve the amendment to the Redistricting Map to reflect new district numbers to better align with election terms. Motion carried unanimously.

Moved by Dr. Hutcheson seconded by Mr. Beck to approve the April 14-May 11, 2023 audited and verified payments made for reasonable and necessary expenses of Hawkeye Community College and to make them a part of the official minutes. Motion carried unanimously.

Closed Session

Moved by Mr. Nardini seconded by Dr. Jones to meet in closed session at 7:15 p.m. for the purpose of evaluating the professional competency of an employee in order to prevent needless and irreparable injury to the employee's reputation and the employee has requested the closed session as permitted by Section 21.5.1(i) of the Code of Iowa. A roll call vote was taken. Ayes: Dr. Hutcheson, Ms. Saffold, Mr. Nardini, Ms. McGregor, Ms. Knox, Dr. Jones, and Mr. Beck. Nays: None. Resolution adopted.

The closed session adjourned to open session at 7:41 p.m.

Adjournment

The meeting adjourned at 7:44 p.m.

Respectfully submitted,

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Annette Staples
Assistant to the President
Secretary to the Board of Trustees