



HAWKEYE COMMUNITY COLLEGE BOARD OF TRUSTEES
January 28, 2025 6:00 PM Regular Meeting Minutes
Hawkeye Community College - Board Room
1501 E. Orange Road, Waterloo IA 50701

Call to Order

Chair Jay Nardini called the meeting to order on January 28, 2025 at 6:00 p.m. and led those present in the Pledge of Allegiance. Present: Mr. Louis Beck (via zoom), Dr. Christine Hutcheson, Mr. Ron Orf, Ms. Barbara McGregor, Ms. Bridget Saffold, Mr. Jay Nardini, Ms. JoDee Knox, Mr. Dave Westley and Student Representative Ms. Evie Flint. Absent: Mr. Casey McLaughlin, and Student Representative Ms. Emma Schaffer.

Others present: Dr. Todd Holcomb, President; Ms. Lynn LaGrone, Provost and Vice President of Academic Affairs; Mr. Daniel Gillen, Vice President, Administration and Finance; Ms. Nina Grant, Vice President of Student Affairs; Mr. Aaron Sauerbrei, Vice President of Strategic Partnerships and Workforce Education; Ms. Heather Bremer-Miller, Executive Director of Institutional Advancement; Ms. Susan Hauber, Executive Director of Human Resource Services; and Ms. Mary Pat Moore, Executive Director of Public Relations and Marketing.

Adoption of Agenda

Moved by Ms. Saffold seconded by Mr. Orf to approve the agenda as reviewed:

- I. Call to Order and Pledge of Allegiance
- II. Adoption of Agenda
- III. Comments by the Public on Items on This Agenda
- IV. Declaration of Conflict of Interest
- V. Consent Agenda
- VI. Assess the monitoring report for EL-5 Financial Condition and Activities Items 1-5 to determine if it demonstrates compliance with a reasonable interpretation of the policy.
- VII. Assess the monitoring report for EL-7 Compensation and Benefits and determine if it demonstrates compliance with a reasonable interpretation of the policy.
- VIII. Assess the Ends #5 “The communities in our merged area have the highly skilled workers needed to meet the changing demands of the market” to determine if it demonstrates compliance with a reasonable interpretation of the policy.
- IX. Approve the Iowa Code Chapter 279 Contracts for Issuance/Revisions and Terminations for January 28, 2025, and to make them a part of the official minutes.
- X. Approve the “Resolution Directing The Advertisement For Sale Of Not To Exceed \$20,000,000 General Obligation School Bonds, Series 2025, Approving Electronic Bidding Procedures And Approving Official Statement” and to authorize the Board Chair and Board Secretary to sign the Resolution on behalf of the College. ROLL CALL VOTE
- XI. Approve the November 15, 2024 - January 16, 2025 audited and verified payments made for reasonable and necessary expenses of Hawkeye Community College and make them a part of the official minutes.
- XII. Adjournment

Motion carried unanimously.

Comments by the Public on Items on This Agenda

There were no comments by the public on items on this agenda.

Declaration of Conflict of Interest

There were no conflicts of interest reported by board members on items on this agenda.

Consent Agenda

Moved by Ms. Knox seconded by Ms. McGregor to approve the following consent agenda items: the November 26, 2024 regular board meeting minutes, the January 16, 2025 special board meeting minutes and the Board Personnel Report: Non-Bargaining Employees. Motion carried unanimously.

President's Comments: Dr. Todd Holcomb

SPRING 2025 ENROLLMENT

Hawkeye welcomed 3,718 returning students this term. The Census/Lock Date was Wednesday, January 22. As of that date, enrollment is up by 8% compared to last year, with 5,110 students enrolled versus 4,677 on census day last year. Additionally, credit hours have increased by 6%, rising from 39,228.50 last year to 41,728.50 this year.

2025 ACCT LEGISLATIVE SUMMIT

This year's ACCT Legislative Summit is just around the corner. The summit will take place in Washington DC from February 9-12. Those attending include: Jay Nardini, Bridget Saffold, Casey McLaughlin, both student representatives and myself.

FEBRUARY 17-21: LEADERSHIP IN ACTION WEEK

Community Colleges for Iowa will be hosting the second annual Community College Leadership in Action Week. These events include the Student Legislative Seminar, Phi Theta Kappa Awards, and Community College Day on the Hill. The Student Legislative Seminar will take place from 2pm to 4pm on February 18th followed by PTK that evening. Then, on February 19th, we will host Community College Day on the Hill from 7:30am to 12pm. Hawkeye will be highlighting Automotive Technology.

FACILITIES UPDATE

The Courtyard Renovation is finished for this winter, the concrete and tunnel top are done. In the spring, plantings will start. Everything should be finished by June. Also, a new speaker system will be installed. We are hosting the Relay for Life again next year on June 13, 2025.

The Regional Transportation & Training Center was completed on December 23rd. There will be a grand opening ceremony in Spring 2025. Perhaps early March. The Butler Hall renovation will take place in four phases. We are waiting for bids to come in on February 27. Construction will start in March. The anticipated completion date will now be January 2028. Auto Tech will be running at 40% capacity during the first phase. Sustainable construction will first be moved to the new RTTC and then to the pole barn until completion of Butler Hall is done.

VOLUNTARY EARLY RETIREMENT PLAN

As you know the College offered a voluntary early retirement plan again this year. There were 58 employees eligible, of which 30 are faculty and 28 are staff. Seven individuals participated, including Dan Gillen, VP of Administration & Finance and David Grunklee, Dean of Applied Technologies.

PRESIDENTIAL ANNOUNCEMENT

January 28, 2025 - Last night, President Donald J. Trump released a directive to the heads of executive departments and agencies to pause all spending on federal grants, loans, and financial assistance programs for review under the executive orders that were signed last week. This news has caused great alarm and confusion across campuses.

The pause is most likely to affect discretionary programs, competitive grant programs, and earmarks. It does not appear that aid provided directly to individuals is affected. Social Security and Medicare were listed as examples in the memo of programs not included, and Deputy Assistant Secretary of Education Madison Biedermann was quoted this morning stating that Title IV aid to individuals, including Pell Grants and direct student loans, were also exempt. It is less clear where campus-based aid programs like SEOG and Federal Work-Study fall.

Other programs colleges regularly use that are likely affected include: Title III A, Strengthening Institutions, any MSI-related competitive funding, TRIO, GEAR UP, AmeriCorps, Head Start, Strengthening Community Colleges Training Grants, Postsecondary Student Success Grants, Carl T. Perkins CTE funds, and Community Project Funding/Congressionally Directed Spending ("Earmarks").

IMMIGRANT STUDENTS & FAMILIES

We are aware of reported changes to federal immigration policies and practices and we are putting in place measures to educate our faculty, staff and students regarding acceptable and lawful guidelines.

Board Education

Board Presentation: "Preparing First Responders: EMS Program Highlights and Impact" - Mr. Jonathan Cockrell, Faculty: Paramedic Program Director

Mr. Jonathan Cockrell and Mr. Greg Helmuth gave a presentation on Preparing First Responders and highlights of the EMS program and it's impact on the community.

There are four levels of Training: Emergency Medical Responder (EMR), Emergency Medical Technician (EMT), Advanced Emergency Medical Technician (AEMT) and Paramedic. Associate of Applied Science (AAS) degree in Emergency Medical Services (EMS). Hawkeye also has the only Critical Care Paramedic certification. There are currently 74 students enrolled in the program.

The EMS program authorizes and sponsors continuing education for area local EMS agencies, which are volunteer-based. Last year, over 4,000 different providers served, totaling 10,804 hours.

90% of Hawkeye grads are current members of the Waterloo Fire Department.

Student Representative Reports – Ms. Evie Flint

Ms. Flint gave an overview of Athletics; the Women's Wrestling team kicked off 2025 with a dominant 40-14 win over Iowa Lakes. The Men's Wrestling team also started strong with a 33-17 win over Iowa Lakes, winning 6 of the 9 matchups. In December, the Men's and Women's Track & Field teams volunteered at the Northern Iowa Food Bank.

She also reported on student events happening at the college. Free Panera breakfasts were rolled out across campus during the first weeks of the spring semester. The Multicultural Student Organization and Tri Alpha began their service projects by assembling care bags for unhoused veterans in the Waterloo/Cedar Falls area. Also the Unity and Understanding Center hosted an open mic event led by Ryan Courtney. Students had the chance to share their poetry, music, and talents, fostering creativity and connection within the Hawkeye community.

January 23, 2025 Foundation Board Report, Trustees Saffold and Westley

Ms. Saffold reported that the Hawkeye Community College Foundation Board met for their regular meeting on January 23, 2025.

During the meeting the board approved the following items:

1. Approved the financial statements and reviewed the investment summary ending December 31, 2024.
2. The board approved to increase the endowment spending policy allocation from 4% to 5%. The percentage is based on a 20-quarter average market value. This is the first time since the spending policy originated (in 2012) that the Foundation Board has increased to 5%. The equates to a little over \$50,000 additional scholarship funding going forward. The decision was based on built up spending balances.

New business included:

1. The board will begin to discuss the addition of 3-4 new board members. This is the third and final year of board building for the Foundation. After this year, new board members will only be assigned when board terms expire.

Capital Campaign business included:

1. The board reviewed the progress report for the overall capital campaign. So far, the Capital Campaign has raised approximately \$1,117,839.72. This is 18.6% of the goal (\$6 million).
2. Campaign next steps included final name submission of potential donors from board members, pre-approach letter review and the initiation of visits. The goal is

for each board member to reach out to five potential donors between now and May.

The next Foundation Board Meeting is scheduled for March 27, 2025.

Ownership Linkage

None.

Ends Items for Decision

None.

Governance Process – Items for Decision

Governance Process Item 1 – Governing Style

The board reviewed its Governing Style (GP-1) November 26, 2024 board self-evaluation summary and found it to be satisfactory.

Executive Limitations Items for Decision

Policy Review – Treatment of Students

The Board reviewed the EL-1 Treatment of Students and found the policy to be satisfactory.

Board-President Delegation Items for Decision

None.

Monitoring President Performance – Ends & Executive Limitations

Moved by Mr. Westley seconded by Mr. Orf that the board has assessed the EL-5 Financial Condition Items 1-5 Monitoring Report and determined it demonstrates compliance with a reasonable interpretation of the policy. Motion carried unanimously.

Moved by Dr. Hutcheson seconded by Ms. Knox that the board has assessed the Executive Limitations Compensation and Benefits (EL-7) Monitoring Report and determined it demonstrates compliance with a reasonable interpretation of the policy. Motion carried unanimously.

Moved by Mr. Nardini seconded by Ms. McGregor that the board has assessed the Ends #5 (The communities in our merged area have the highly skilled workers needed to meet the changing demands of the market) Monitoring Report and determined it demonstrates compliance with a reasonable interpretation of the policy. Motion carried unanimously.

Required Approvals

Moved by Ms. Saffold and seconded by Mr. Orf to approve the Iowa Code Chapter 279 Contracts for Issuance/Revisions and Terminations for January 28, 2025, and to make them a part of the official minutes. Motion carried unanimously.

Moved by Mr. Nardini and seconded by Dr. Hutcheson to approve the “Resolution Directing The Advertisement For Sale Of Not To Exceed \$20,000,000 General Obligation School Bonds, Series 2025, Approving Electronic Bidding Procedures And Approving Official Statement” and to authorize the Board Chair and Board Secretary to sign the Resolution on behalf of the College. A roll call vote was taken. Ayes: Dr. Hutcheson, Mr. Beck, Mr. Orf, Ms. Knox, Ms. McGregor, Mr. Westley, Ms. Saffold and Mr. Nardini. Nays: None. Absent: Mr. McLaughlin. Resolution adopted.

Moved by Ms. Knox and seconded by Ms. McGregor to approve the November 15, 2024 - January 16, 2025 audited and verified payments made for reasonable and necessary expenses of Hawkeye Community College and to make them a part of the official minutes. Motion carried unanimously.

Adjournment

The regular session of the Board of Trustees meeting adjourned at 7:01 p.m.

Respectfully submitted,



Dee Paulsen
Assistant to the President
Secretary to the Board of Trustees