

ORIENTATION INFORMATION



What to Expect from College Classes

- College coursework will be more difficult than what you have experienced in high school.
- A syllabus is provided for each course in Canvas. It is your responsibility to know when assignments are due.
- Your parents will NOT be called regarding your progress in classes or for non-attendance.
- If you are having trouble with your assignments, contact your instructor via email with questions or see them during office hours.



How to Register for a College Class

- Create your account and complete the registration form in DualEnroll (hawkeyecollege.dualenroll.com). Carefully complete all required information and then select courses on the last screen.
- Know if your chosen courses require prerequisite courses and scores.
- Take the ACCUPLACER or ALEKS if needed. ACCUPLACER can be done on Hawkeye's main campus or possibly through your School Counselor. ALEKS can be done at home.



Student Resources

- Computer Labs are available on campus throughout the day for students to use.
- Tutoring services are available to all enrolled students.
- Academic Accommodations are available for high school students if they have an IEP or 504. It is their responsibility to make these arrangements at Hawkeye. See ADA section below.
- Academic Advising is offered by the High School Partnerships office
- Student Handbook: www.hawkeyecollege.edu/students/handbook
- Programs of Study: www.hawkeyecollege.edu/programs
- Concurrent Student Handbook: www.hawkeyecollege.edu/concurrent-handbook

Additional information about these resources:
www.hawkeyecollege.edu/students/services



Things to Remember

- The grades you receive in your dual-credit courses will be on your permanent college transcript and will follow you through your college career.
- Dropping a class after the designated drop date will be cited on your transcript as a W (withdraw). Too many Ws may affect your Financial Aid in the future. Be mindful of the courses you are signing up for.
- Students are required to complete 67% of their credits (not classes) and maintain a GPA of 2.0. Failing to comply will affect future financial aid eligibility.
- If you decide to drop a course, you must initiate the drop in DualEnroll and then have it approved by your school counselor.
- College students may register for up to 18 credits in one semester. Taking more credits than this requires permission from the dean.
- Senior Year Plus is the standard that Hawkeye Community College adheres to regarding dual credit courses and students. Additional information about Senior Year Plus legislation can be found here: bit.ly/SrYrPlus



Grading System / Assessment

Hawkeye ensures that high school and college courses are comparable with the grading standards and assessment methods. Grades are based on your level of achievement in each course. Your grades will be available through Canvas after the end of each regular term.



Course Cancellation

If a course you are registered for gets canceled, the High School Partnerships office will contact you to let you know.



Academic Dishonesty

Hawkeye Community College monitors assignments. At the college level, academic dishonesty is not taken lightly. Instructors will review assignments and use software to monitor for plagiarism. Please refer to the Hawkeye Community College Student Handbook (www.hawkeyecollege.edu/students/handbook) for the full Student Academic Honesty Policy.

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Online Courses

Online classes require self-discipline. Log into the course the first day of class and read the syllabus, course schedule, grading scale, and deadlines for assignments.

We are able to see all activity done in an online class by each student. Your time spent working on your class is monitored.

Check your Hawkeye Community College email frequently. Your class information and anything regarding your Hawkeye courses will be sent to that email once your class starts.

Use your Hawkeye email when communicating with your instructors. Emails from your high school email are often sent to spam!



Americans with Disabilities Act (ADA)

Any student requesting accommodation services from Hawkeye Community College is required to submit an application for services and documentation of the disability. Apply at www.hawkeyecollege.edu/accommodations.

If you need accommodations, please contact Teresa Hellum at teresa.hellum@hawkeyecollege.edu.



Family Educational Rights and Privacy Act (FERPA)

This allows students the right to inspect and review their educational records. This right is limited to the student.

FERPA prevents non-directory/confidential information from being released to anyone other than the student (including parents). The student must give written permission to allow parents access to post-secondary records. When granting permission, the student will select a 4 digit PIN that the permitted individuals must know.

Anyone who is enrolled in a post-secondary institution will be covered by FERPA, and coverage begins upon enrollment. This law also protects former students.

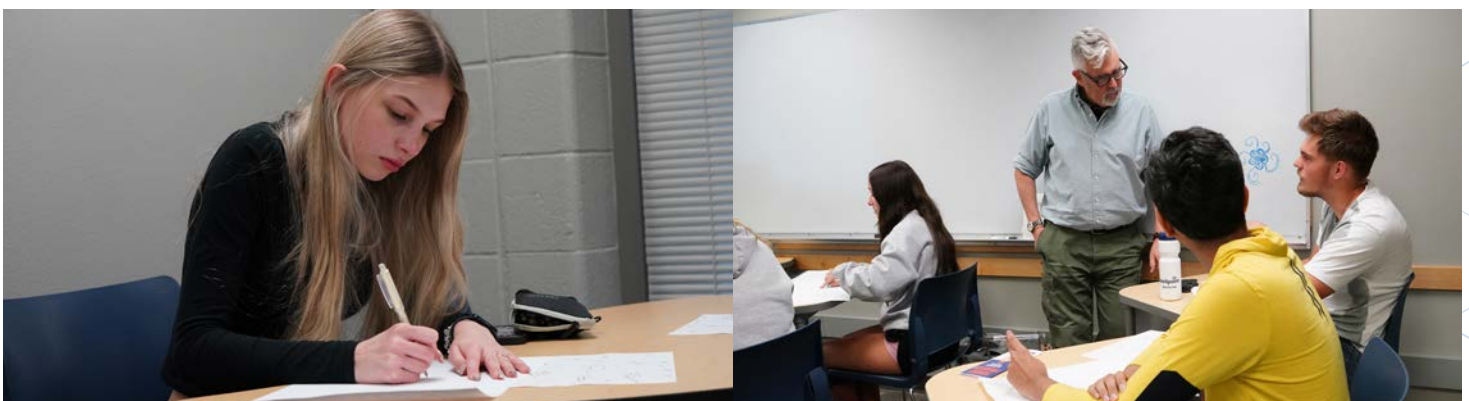


College Closings

The college may close due to inclement weather.

- Listen to local announcements.
- Sign up for the Hawkeye Alerts (found in MyHawkeye).
- Check announcements on the Hawkeye webpage.

The college does not always close on the same days as your high school. If your high school is closed and Hawkeye is not, you will be expected to attend your college class. It is your responsibility to determine if travel is safe and to contact your instructors if you elect not to attend classes.



High School Partnerships

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