

# Human Resource Management AAS Degree Courses

<b>Award</b>	Associate of Applied Science (AAS)
<b>Credits</b>	65
<b>Enrollment</b>	Full-time, Part-time
<b>Program Start</b>	Fall, Spring, Summer
<b>Time to Complete</b>	2 years
<b>Course Format</b>	Face-to-Face, Online

## 2022–2023 Suggested Sequence of Study

 **The following suggested sequence of study is for new full-time students starting the program Fall 2022, Spring 2023, or Summer 2023.** Part-time students should visit with a program advisor for a modified sequence of study.

 **When registering for classes refer to Self-Service > Student Planning to view your specific program requirements, your progress, and ensure proper registration.**

 Courses are subject to change.

- ◆ General education course.
- ▶ Course has a prerequisite and/or corequisite.
- Course meets 100% online.
- E Course meets face-to-face after 5:00pm.

### Term 1

BUS-102 Introduction to Business	3
ENG-105 Composition I ▶	3
MGT-101 Principles of Management	3
PSY-111 Introduction to Psychology	3
SDV-108 The College Experience -OR-	1
BUS-108 Business College Experience	1
Human Resource Management Elective	3

**Total Credits 16**

## Term 2

ACC-131 Principles of Accounting I ▶	4
CSC-110 Introduction to Computers ▶	3
MGT-142 Problems and Issues in Supervision and Management	3
MGT-170 Human Resource Management	3
SPC-101 Fundamentals of Oral Communication	3

**Total Credits 16**

## Term 3 — Summer

BUS-903 Business Field Experience ▶ <i>Required summer course</i>	3
MAT-110 Math for Liberal Arts ▶ -OR- Math Elective	3 3

**Total Credits 6**

## Term 4

BUS-183 Business Law	3
MGT-174 Training and Employee Development	3
MGT-177 Staffing	3
MGT-180 Management and Labor Relations	3
MGT-590 HR Certification Prep -OR- Human Resource Management Elective	3 3

**Total Credits 15**

## Term 5

BUS-180 Business Ethics	3
MGT-178 Employment Law	3
MGT-190 Employee Compensation and Benefits Management	3
MGT-590 HR Certification Prep -OR- Human Resource Management Elective	3 3

**Total Credits 12**

## Human Resource Management Electives

ACC-132 Principles of Accounting II ▶	4
ECN-120 Principles of Macroeconomics ▶	3
ECN-130 Principles of Microeconomics ▶	3
ENG-106 Composition II ▶	3
MGT-110 Small Business Management	3
MGT-121 Project Management Basics	3
MKT-110 Principles of Marketing	3

## Math Electives

MAT-102 Intermediate Algebra	4
MAT-121 College Algebra ▶	4
MAT-128 Precalculus ▶	4
MAT-134 Trigonometry and Analytic Geometry ▶	3
MAT-156 Statistics ▶	3
MAT-210 Calculus I ▶	4
MAT-216 Calculus II ▶	4
MAT-219 Calculus III ▶	4